



**Request for Qualifications
For
Professional Land Surveying Services
For
the Plum Creek Watershed Floodwater Retarding Structure
Site 28 Surveying project
Caldwell County, Texas**

**Contracting Local Organization
Plum Creek Conservation District
Lockhart, Texas**

Responses Due No Later than 12:00 Noon on June 15, 2023

Plum Creek Conservation District (PCCD) is requesting qualified organizations provide a partial land survey of areas in and around PCCD's flood retarding structure Site 28. PCCD encourages proposals that will achieve this goal and is seeking to engage one firm to provide professional land surveying services.

This RFQ is also available on PCCD's website under the Job Bids tab:

Proposals will be accepted **no later** than 12:00 Noon on **June 15, 2023**, at which time proposals will be reviewed, and those firms whose proposals most appropriately meet the PCCD's needs will be considered. Faxed responses will **not** be accepted. Site visits can be scheduled upon request. If you have any questions or inquiries concerning this proposal, please submit them in writing to 1101 W. San Antonio St. Lockhart, Texas 78644 or by email to daniel.meyer@pccd.org on or before 2:00 P.M., **June 12, 2023**.



RFQ Proposals should be addressed to:

Daniel Meyer, Executive Manager
Plum Creek Conservation District
1101 W. San Antonio Street
Lockhart, Texas 78644

Background

Plum Creek Conservation District was created by the Texas Legislature in 1957, as a Water Control and Improvement District with the powers enumerated in Chapter 3A, Title 128 of the Revised Civil Statutes of Texas, 1925, which became Chapter 51, Texas Water Code. Its powers were amended to include Texas Water Code Chapter 52 Groundwater District powers (now Chapter 36) in 1989. PCCD is seeking specialized services to generate a partial land survey of land in and around Site 28.

I. SCOPE OF SERVICES

PCCD is requesting Qualification Statements from Registered Public Land Surveyors for the purpose of obtaining professional services. These services shall include, but not be limited to, the following:

1. Land (Boundary) Survey/Platting:

- a) Show specified boundary lines, giving length and bearing.
- b) Identify or set permanent iron pin (monument) and/or other suitable permanent monuments at specified property corners, per TBPLS Standards.
- c) Furnish a legal description of specified property lines.
- d) Identify streets and highways.
- e) Survey the “works of improvement” as specified and detailed in the Site 28 rehabilitation designs.
- f) Survey an elevation delineation of 476.5 ft. AMSL upstream of the dam as specified by parameters.
- g) Show recorded or otherwise known easements and rights-of-way and identify owners.
- h) Provide a metes and bounds description of the elevation survey.
- i) Provide a metes and bounds description of the “works of Improvement.”
- j) Prepare preliminary survey, including revisions.
- k) Prepare final survey, including revisions.
- l) Preparation and/or review of legal description.
- m) Coordinate with PCCD and NRCS engineers in resolving any issues with the project.
- n) Attend pre-survey meeting to discuss legal aspects and scope of work.
- o) If necessary, attend PCCD’s Board meeting to present the survey.
- p) Anticipated duration of project – 2 months.



2. Drawing Information:

- a) Electronic file to be furnished to PCCD in either AutoCAD or ArcMap Shapefile.
Coordinates should be in: *NAD_1983_StatePlane_Texas_South_Central_FIPS_4204_Feet*
- b) Vertical Coordinate System:
- c) *North_American_Vertical_Datum_1988*
- d) Furnish one (1) reproducible drawing and four (4) prints to PCCD.

II. SUBMITTAL REQUIREMENTS/STATEMENT OF QUALIFICATIONS

The following specific information should be provided in the Statement of Qualifications:

1. Discuss firm's history including organizational chart.
2. Overview of services provided.
3. List names and qualifications of team members that will be or might be utilized on this project.
4. Include information about any sub-consultants that would be used and the type of services they would perform.
5. List projects of similar size and scope the firm has conducted in Hays, Comal, Guadalupe, Bastrop, or Caldwell County within the last five (5) years.
6. Provide at least three (3) client references for which the firm has provided services of similar size and scope.
7. Discuss reasons why your firm would be uniquely qualified to perform this project.

III. EVALUATION CRITERIA

1. **40 points** – Overall qualification of the team and business providing the services.
2. **20 points** – Demonstrated ability to work within the proposed timeline.
3. **10 points** – The extent to which the service meets the need (demonstration that the prospective consultant/firm has provided high-quality, accurate land surveys including maps and plats).
4. **20 points** - Applicable references (demonstrated breadth of experience in performing land surveys and other related services requested in this RFQ for other customers).
5. **10 points** - History of working in Caldwell County.